

National Association of Black Journalists

APPLICATION DEADLINE:

The National Association of Black Journalists (NABJ) is an association of more than 4,000 journalists, media professionals and students. NABJ is dedicated to expanding job opportunities for African-American journalists and annually awards summer internships to students committed to journalism careers. Successful candidates are offered paid positions in print, broadcast or online disciplines at selected news organizations around the country ranging from small black-owned weekly newspapers to major market dailies and broadcast outlets.

GENERAL REQUIREMENTS:

- Must be a current student member of NABJ.
- Print and online applicants must have at least six samples of published work focusing on reporting or graphic design. Print photographers must have at least six mounted samples of published work.
- Broadcast applicants must have a resume DVD/CD. **All DVD/CD's should be no longer than 10 minutes.**
- Begin your DVD/CD with identifying information: name, academic year, college, address, phone and e-mail. TV on-air applicants must submit three to five stand-ups or anchor sequences and at least two reporter packages.
- TV off-air applicants (producers, directors, broadcast photographers) must have at least two stories or an edited version of a newscast or program produced, directed, shot, or edited by the applicant. Broadcast photojournalists should have a 5-10 minute tape with three to five stories shot by the applicant.
- Radio applicants should have at least three on-air reports, stories, interviews and /or newscasts or an edited version of a program written, broadcasted, directed or produced by the applicant.

PLEASE INCLUDE:

- **MUST send FOUR copies of this application packet which includes application, resume, essay, transcript, letters, and work samples in that order for each packet.**
- **Must complete the PDF application online at nabj.org and send one electronic copy to iwashington@nabj.org**
- Resume
- Autobiography/essay 800-1000 words focusing on your journalism experience, collegiate, freelance and internships. **Include journalism career goals and reasons why you want to become a journalist.**
- **One letter of recommendation** from faculty, employer or journalist familiar with your journalism work and skills.
- **Official college transcript** (one official transcript and four copies are sufficient.)
- Print applicants should submit a minimum of **six samples of published work**. Do not submit unpublished assignments, columns, fiction or work from high school publications.
- If applying for broadcast consideration, submit a CD or DVD demonstrating reporting skills. (See requirements above)



"My first week has past and I am already assisting four different producers with four different stories. The hours are long and the work is hectic but that is exactly what I asked for. I must admit this is literally a dream come true." **Joshua Clark, 2008 Intern**



"I am so happy that NABJ was able to help me out with the internship. Thus far I am having one of the best internship experiences at WPIX."
Christina Hordge, 2007 Intern



2009 Student Internship Application
Application Deadline: December 15, 2008

All applicants must use the Adobe PDF form of this application online at nabj.org. Save the document and send one electronic copy of this form only to iwashington@nabj.org by midnight December 15 then mail 4 copies of entire application packet to:

**NABJ Internship Program, Attn: Irving Washington, Program Manager
National Association of Black Journalists, 8701 Adelphi Road, Adelphi, MD 20783-7101**

The form must be completed and returned to NABJ via email and U.S. mail. Fax submissions ARE NOT accepted. NOTE: All materials must be typewritten and submitted on 8 ½" X 11" white paper. (Do not staple or fold materials. Use mount clips.) All materials become the property of NABJ and will not be returned. **Incomplete application packets will be disqualified.**

NABJ Member ID# _____ (Must be a student member to apply. Please visit nabj.org to join)

First Name: _____ Middle: _____ Last Name _____

College or University: _____

Year in School: _____ Are you currently a graduate student? _____

Major: _____ Concentration: _____ Graduation Date (mm/yy): _____

Permanent/Parent's Street Address: _____

City: _____ State: _____ Zip: _____

E-mail Address (email most frequently checked): _____

*Mandatory, as this is typically how NABJ communicates with prospective interns

Present Street Address: _____

City: _____ State: _____ Zip: _____

Present Phone Number : _____ Cell Phone: _____

Are you a U.S. Citizen? _____ Do you have a legal U.S. working permit? _____

Do you have a permanent driver's license? _____

Do you have a reliable automobile for use on an internship away from your home or campus area? _____

Please indicate the type of internship you are applying for (write "Yes" next to those that apply): _____ Print
_____ Print - Graphic Design/Photo _____ Broadcast - TV _____ Broadcast -Radio _____ Online

Do you have any prior internship or campus media experience? If yes, what is your experience?

Explain any geographic restrictions that would limit where you can go for an internship (Interns are responsible for their relocation and living costs. Most internship locations are not near your home or college.)

Date application mailed (XX/XX/XXXX): _____ Work samples submitted (DVD or CD): _____



The National Association of Black Journalists (NABJ) is an association of over 4,000 journalists, media professionals and students. NABJ is dedicated to expanding job opportunities for African American journalists and students to improve the media's coverage of the African American community.

Among our many student programs, NABJ offers internships and scholarships to aspiring journalists. To make this a true learning experience, we ask companies to consider sponsoring paid student internships for ten weeks during the summer. Our program will place qualified African American students into paid print, broadcast, and online journalism summer internships at small, medium and large media outlets throughout the country. The interns are typically juniors and seniors in college majoring in journalism.

The interns are selected through a rigorous process based upon the work that they have published in student and professional media, recommendations from journalism professionals and educators, a written essay and transcript. The applicants are all screened by a committee of experienced journalists, including journalists who have worked as recruiters for media companies.

Applicants are selected based on experience and the requirements of the partner companies. The committee matches qualified students with companies and each company will receive their prospective intern's application for review. It is important to remember that your company will make the final decision on the intern that is selected.

NABJ internships are paid but stipends vary based on several factors including internship location and requirements of the internship partner.

Please complete the enclosed application and return five samples of your publication, news tape, etc., to NABJ no later than December 15, 2008.

Sincerely,

Irving Washington
Program Manager
(301) 445-7100 ext. 108
iwashington@nabj.org



Summer Internship Program Overview

The National Association of Black Journalists (NABJ) is an association of over 4,000 journalists, media professionals and students. NABJ is dedicated to expanding job opportunities for African American journalists and students to improve the media's coverage of the African American community. NABJ annually awards summer internships to students committed to journalism careers. Successful candidates are offered paid position in print, broadcast or online disciplines at selected news organizations around the country ranging from small black-owned weekly newspapers to major market dailies and broadcast outlets.

Internship Q&A

What is the NABJ internship program?

NABJ provides internships to African American journalism students. Students are placed in 10-week paid internships with small, medium and large newspapers, television and radio stations and online news services across the country. NABJ's summer internships give students hands-on reporting, editing, shooting and design experience in professional settings. Most journalism employers will not give permanent jobs to graduates who lack prior internship experience thus, it is essential that aspiring journalists obtain internships in journalism.

What types of journalism internships are available?

- Print Journalism (reporting, business reporting, copy editing, graphic design)
- Broadcast Journalism (radio and television)
- Online Journalism
- Sports Journalism
- Photojournalism

Where are internships usually held?

Last year's interns worked at Bloomberg News, the Associated Press, The Seattle Times, WPIX-TV - New York, NBC News, CBS News, National Public Radio, Catholic News Service, Atlantic Media Company, Newsday, and San Jose Mercury News.

What are the requirements?

- Must be a current student member of NABJ.
- Print and online applicants must have at least six samples of published work focusing on reporting or graphic design. Print photographers must have at least six mounted samples of published work.
- Broadcast applicants must have a resume DVD/CD. **All DVD/CD's should be no longer than 10 minutes.** Begin your DVD/CD with identifying information: name, academic year, college, address, phone and e-mail. TV on-air applicants must submit three to five stand-ups or anchor sequences and at least two reporter packages. TV off-air applicants (producers, directors, broadcast photographers) must have at least two stories or an edited version of a newscast or program produced, directed, shot, or

edited by the applicant. Broadcast photojournalists should have a 5-10 minute tape with three to five stories shot by the applicant. Radio applicants should have at least three on-air reports, stories, interviews and /or newscasts or an edited version of a program written, broadcasted, directed or produced by the applicant.

Is experience required?

To obtain NABJ internships, students must have prior experiences at collegiate or professional media that allowed them to write basic news stories for publication or to do basic copy editing, graphic design or photojournalism in print, broadcast or online media for publication.

Most NABJ internships are at print outlets, which include small weekly newspapers in small cities as well as magazines and major newspapers in large urban areas.

Print: Typically, NABJ internships at major magazines and newspapers are for students with at least two semesters of extensive campus print media experience and at least one prior print internship involving reporting, editing, shooting or designing under tight deadlines.

Broadcast: Students chosen for our broadcast internships should have prior broadcast internships and student broadcast media experience.

How can I maximize my chances of being selected?

To have the best chances of being selected, proofread your application carefully and make sure that it thoroughly describes your journalism skills and experience. Late applicants will be considered only if there are unfilled internships after the selection process.

How much does the internship pay?

NABJ internships pay a weekly salary of \$400 - \$600 (depending on experience, location, etc.).

Will I need a car?

Some companies require that students have cars to cover stories throughout the city. But a lack of transportation usually does not prevent an internship assignment.

Does NABJ provide relocation assistance?

No. Students are responsible for transportation to the internship city and for their living expenses.

I've been offered several internship opportunities. Which one should I choose?

While students are encouraged to apply to several internships, once they accept an internship, their written and verbal acceptance is considered binding. Therefore, before accepting any internship offer, you should carefully assess the offer using the guidance of professional and educators.